

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY NOVEMBER 13, 2024
ELEMENT EVENT CENTER – EAST CONFERENCE ROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee – Not Present

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Josh Lawrence, HR Manager
Chris Johnson, Accountant/HR Specialist – Not Present
Kurt Warren – Facilities Manager
Brad Peercy – Aquatics Manager
Jacque Wardle – Recreation Manager

Others Present:

N/A

CALL TO ORDER

Chair Wright called the meeting to order at 6:01 PM. Chair Wright stated that Trustee Howick would not be attending due to weather conditions.

General Discussion

Discussion of 2025 Preliminary Tentative Budget

Chair Wright moved on to discussion of the fee schedule. Ms. Norman stated the changes discussed during last month's meeting had been made. She noted the additions and subtractions of each item. The discussed several programs in each department and made some changes. Ms. Norman stated after all the adjustments that were discussed the overall change was less than \$3,000.00. The Board thanked those present on all the work they have done to complete the 2025 tentative budget.

Discussion of Policy 4.5 – Sex Designated Facilities & Privacy Space Compliance Plan

Chair Wright discussed the policy change that is listed on the regular agenda, the Board agreed that the policy was well done. He talked about the changes the attorneys made and the work that went into the policy. The Board asked several questions regarding the family locker room. The staff present explained that the locker rooms are not labeled as family locker rooms, it states changing rooms not specific to gender.

AQUATICS

Chair Wright turned the time over to Mr. Peercy discussed the Aquatics reports and mentioned the changes that are being made. He stated that Ms. Soifua would be doing the accident and injury reports, and Ms. Page would be doing the attendance reporting. Mr. Peercy discussed

the programs in Aquatics, the swim meets, water aerobics program and swim lessons. Chair Wright thanked Mr. Percy for all his hard work.

FACILITIES

Mr. Warren discussed the work being done in Facilities, he discussed the work being done in the steam room, and the replacement of the wood benches, stating that this is done about every ten years. Mr. Warren discussed the new hand dryers that are being installed in the various lockers and restrooms. Mr. Warren discussed several other projects that are being done in the facility.

RECREATION

Ms. Wardle discussed Men’s Cancer support group for Huntsman Cancer Center. Ms. Wardle discussed the program and stated Ms. Tasha Rose is conducting zoom seminars as a representative of the facility. Char Wright thanked Ms. Wardle and Ms. Rose for doing this for the facility. Ms. Wardle discussed various other programs she is working on in recreation, the new cheer, and tumbling classes.

HR REPORT

Mr. Lawrence discussed several items in the HR report. He discussed the shoutout board in the admin hallway.

FINANCIALS

Chair Wright turned the time over to Ms. Norman, who discussed the financials. She answered several questions the board had on some of the line items.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt discussed the outdoor air structure project. He discussed the work that is being done and the time schedule for this project. He stated they are working on getting the plans for the structure. He then discussed the RFP for the comp pool and stated he has put a pause on that not knowing the exact timeline for the demolition. Mr. Schmidt let the Board know that the dot-gov name submitted, OquirrhRec.Gov, has been approved.

Chair Wright declared the working meeting to be adjourned at 6:58 pm.

Date: Dec 11 2024


Wade Wright – Chair

Date: _____

Jeff Monson – Vice Chair

Date: _____

David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY NOVEMBER 13, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee - Absent

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist - Excused
Kurt Warren, Facilities Manager
Josh Lawrence

Others Present:

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:01 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

Committee Reports

Chair Wright discussed the annual Board training done at UASD. He stated that he would email his certificate. Vice-Chair Monson discussed the GRAMA updates for electronic devices and stated this is subject to the rules. Vice-Chair Monson stated he would like to discuss options on the future of Board communications.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Chair Wright stated the Manager reports were given in the working meeting.

EXECUTIVE DIRECTOR

The Board discussed the items in the Directors report and asked several questions. Mr. Schmidt discussed the meeting with the county on the My County summer pass and stated in his opinion, they had not thought through the implications that pass would have on other, non-county run

facilities. He discussed the WARPA meeting with other facilities, and the discussion of the implications they each witnessed from the summer swim pass. He then asked if there were any additional questions from his report. There were not.

Discussion and Possible Approval of Policy 4.5 – Sex Designated Facilities & Privacy Space

Chair Wright discussed Policy 4.5; he stated that it was discussed in the working meeting. After some more discussion, Chair Wright moved to approve Policy 4.5 – Sex Designated Facilities & Privacy Space as presented. Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Discussion and Approval of 2025 Tentative Budget

Chair Wright moved to approve the 2025 tentative budget as presented in the Board Packet with the changes made. Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Consideration and Recommendation to Approve Expenditures over \$60,000

There are no Expenditures over \$60,000.

DISCUSSION OF 2025 BOARD MEETING DATES

This was discussed in the working meeting and will be approved at the next Board meeting.

DISCUSSION OF 2025 BOARD POSITIONS

This was discussed in the working meeting and will be approved at the next Board meeting.

APPROVAL OF MINUTES

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the previously held meeting as presented:

September 18, 2024 – Working Board Meeting
September 18, 2024 – Regular Board Meeting

Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

After a brief discussion, Vice-Chair Monson moved to approve the minutes for the previously held meeting as presented:

October 16, 2024 -- Working Board Meeting
October 16, 2024 -- Regular Board Meeting

Chair Wright seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

APPROVAL OF PAYABLES & FINANCIALS

After review, Chair Wright motioned to ratify November 6, 2024, payable in the amount of \$171,139.48. Vice-Chair Monson seconded the motion. Motion carried unanimously by those present:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Financials

Vice-Chair Monson motioned to approve the October 2024 Financials as presented. Chair Wright seconded the motion. Motion carried unanimously by those present:

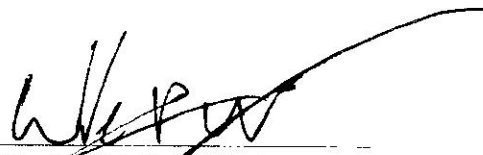
Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Absent

Next regular Board Meeting is scheduled for December 11, 2024, at 6:00 PM

ADJOURN

Chair Wright stated the regular meeting was adjourned at 7:36 PM.

Date: Dec 11 2024



Wade Wright - Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

David Howick – Trustee