

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 18, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Josh Lawrence, HR Manager
Kurt Warren, Facilities Manager
Brad Peercy, Aquatics Manager

Others Present:

N/A

CALL TO ORDER

Chair Wright called the meeting to order at 6:11 PM.

General Discussion

The Board members and several staff members met at the Teaching/Comp Pool for a tour of the building. This tour showed extensive corrosion and dilapidation of the building. The tour provided adequate information for each Board member to make a decision about the future of the building. No other items were discussed. Once the tour was complete, the Board and staff members returned to the Element Event Center for the regular meeting of the Board of Trustees.

Chair Wright declared the working meeting to be adjourned at 7:03 pm.

Date: 13 November 24



Wade Wright – Chair

Date: 13 November 2024



Jeff Monson – Vice Chair

Date: _____

David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 18, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Kurt Warren, Facilities
Brad Peercy, Aquatics Manager
Jacque Wardle, Recreation Manager
Sam Page, Operations Manager – Excused

Others Present:

Jenn Adams – Marketing and Events/Concessions Coordinator

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:03 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

Discussion and Recommendation of the Fire Water and Ice Festival – (Out-of-Order)

Chair Wright turned the time over to Ms. Norman. Ms. Norman presented an analysis of the past several years of the festival and the amount of time and money spent. The Board and staff discussed options and what to do for the future of the festival. Chair Wright stated from his point of view that the festival is a loss for the facility. Another option discussed by those present at the meeting was suggested that the facility do smaller events to benefit the community.

Chair Wright then turned the time over to Ms. Adams who then discussed the various ideas that she researched about other facilities and marketing and events within the states. Ms. Admas came with several ideas, the Board asked several questions, a lengthy discussion on the festival

and what direction the facility should go to benefit the community and the facility. The Board would like to get the Kearns Community and the City to come together and help.

Trustee Howick stated he did not have an opinion on the festival, He stated several ideas for the direction the facility should think about going. Mr. Warren expressed his ideas and history of the festival and how the festival events had declined.

After a lengthy discussion, no plan of action was decided, the Board discussed talking with the city and supporting their choice and decisions in combining and have a partnership with the Community Council the Kearns City and Kearns Town Council.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Manager Reports were postponed and each Manager sent a written report to the Board.

EXECUTIVE DIRECTOR

Mr. Schmidt asked if there were any additional questions from his report. The Board discussed the items in Mr. Schmidt's written report and the items the Board would like more information on. Mr. Schmidt stated that he has met with Karissa the Communications Coordinator and is identifying what information is being used and what information the facility benefits from on our social media accounts. Mr. Schmidt discussed other items on the Directors report.

Approval of Trustee Travel

After a brief discussion on the UASD Conference, Chair Wright moved to approve the travel expense for Trustee Howick to attend the UASD Conference in November. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Discussion and Possible Approval of Rewards and Recognition Software

Chair Wright turned the time over to Mr. Lawrence. He discussed the reason for the recognition software, he explained the software and the use, several questions were asked by the Board. Mr. Lawrence reported the cost for this software is \$ 7,893.00 with a setup fee of \$ 750.00. Mr. Lawrence stated he is looking for directions from the Board. The Board stated at this time they would like to look at other options and feel the amount is high.

Mr. Percy took a moment to acknowledge Mr. Schmidt and Mr. Lawrence for all their hard work. He thanked them for their constant recognition of all the lifeguards and other staff, and for the diversity and management staff for all they have done.

Discussion and Potential Property Tax Increase

Chair Wright asked that this be on the agenda and asked Mr. Schmidt and Ms. Norman for their thoughts on a potential increase for the next tax year. Mr. Schmidt explained his point of view for an increase. Ms. Norman made her recommendations and suggested a slight increase to keep a sustainable cash flow for future capital repairs and maintenance. The Board gave their suggestion on the possible increase.

Trustee Howick made several suggestions he would like to see; per diem pay for Trustees to get paid for meetings and would like a specific meeting to go over the Capital items for next year's budget.

Trustee Howick stated he would like to ask any questions during the budget meeting. Vice-Chair Monson stated that it is important to get questions to Executive staff by the deadline to give the team time to get answers. It is not reasonable to wait and ask during the meeting. If additional information is needed, then that is acceptable.

Chair Wright asked the Board what the initial thoughts on a potential tax increase are. Trustee Howick continued to ask several more questions and gave his philosophy on the certified tax rate, he then gave his opinion on the certified tax amount, and he does not want to do an increase. Mr. Wright, Mr. Monson, Mr. Schmidt, and Ms. Norman explained how the certified tax rate works. If a tax increase does not happen, our certified tax rate goes down as it takes into account growth. We do not receive additional funds from those requested due to growth.

Discussion and Possible Approval for Demolition of Comp (Teaching) Pool

Chair Wright stated during the working meeting they toured the comp pool. After a brief discussion by the Board, it was stated that the Board has already agreed to close the building once the Air Supported Structure is in use. Further discussion ensued, the Board decided to have the building demolished and move forward with future ideas. Chair Wright made a motion to demolish the teaching/comp pool building and the rebuilding of the west wall, leaving the ground level for future construction and utilities connected to the main building and allow the executive staff to move forward with the bid process. Vice-Chair Monson seconded the motion. Motion carried:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Abstained

Chair Wright stated that the motion passed.

Trustee Howick continued to make his suggestion of what is important and would still like to see a replacement facility. Trustee Howick also stated his apologies to staff for his actions at last month's meeting.

Consideration and Recommendation to Approve Expenditures over \$60,000

Chair Wright stated there was no expenditure at this time.

APPROVAL OF MINUTES

Chair Wright stated the minutes from August would be moved to the next regular meeting.

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Howick motioned to ratify the September 4, 2024, payable in the amount of \$ 101,593.38. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

After review, Trustee Howick made a motion to approve September 18, 2024, payable in the amount of \$156,059.18. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Financials

Vice-Chair Monson motioned to approve the August 2024 Financials as presented. Trustee Howick seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

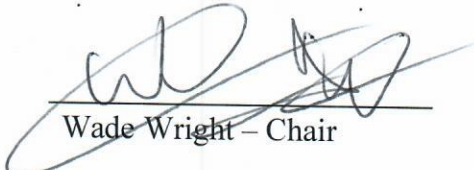
Chair Wright asked if there were any additional questions. Trustee Howick asked additional questions concerning pay-safe which is a company used by our Amelia (POS) software. Ms. Norman explained the charges. Trustee Howick also stated that he would like to update the masterplan. The Board and staff discussed the updating of the masterplan and stated it is not possible at this time. A new plan would have to be done since the original was done by a third-party company.

Next regular Board Meeting is scheduled for October 16, 2024, at 7:00 PM

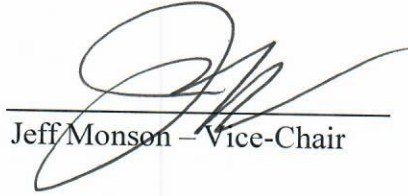
ADJOURN

Chair Wright stated the regular meeting was adjourned at 9:28 PM.

Date: 13 Nov 24


Wade Wright - Chair

Date: 13 November 2024


Jeff Monson - Vice-Chair

Date: _____

David Howick - Trustee