

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY, MAY 15, 2024
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice-Chair
David Howick, Trustee – Via Telephone

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Brad Peercy, Aquatics Manager
Kurt Warren, Facilities Manager

CALL TO ORDER

Chair Wright called the meeting to order at 6:07 p.m. Chair Wright.

General Discussion

Discussion of Agenda Items

Chair Wright stated we would be talking about general discussion and future agenda items; we would be discussing throughout this meeting. He would like to discuss Policy 3.1.2.2 and 3.1.2.3, Chair Wright stated he would like to spend the next 15-minute for a discussion, the Board and those present discussed the policy concerning whether or not a separate bank account is needed for the reserve account or if we could keep them where they are and put a line item on the financials to watch those funds that have been set aside.

Chair Wright explained how the current policy is let them know that a second account was not necessary, Trustee Howick made several comments concerning the policy, and gave his suggestions and agreed to the current policy that Chair Wright has sent out. Vice-Chair Monson made some suggestions and felt that the suggestion and feels that the account should be left as is and setting a separate line item on the financials is a good idea.

Chair Wright discussed the transition for the teaching pool to the cover for the exterior pool. He reported what steps need to be done to move forward and make the building secure for use. Discussion on this project of closing the teaching pool and activity pool would need to close to reconstruct the east wall. The Board requested previous minutes and documentation related to this project to finalize a plan, whether to close it down or demolish the building and the timeline.

Trustee Howick stated that as of May 1, 2024, Kearns is now a City. Chair Wright stayed that Kearns has been operating as a city for the last 10 years. Trustee Howick talked about legislative updates.

FACILITIES

Mr. Warren asked the Board if they had any questions. Chair Wright asked about the main water line and asked if they are going to come do a repair to fix the temporary one. Vice-Chair Monson asked about the outdoor Rec replaster on the outdoor play pool, he also asked about the play structure in the same pool. Mr. Warren explained the delay and reported that they delivered supplies today and will be back tomorrow to start the plaster.

AQUATICS

Mr. Percy discussed water safety month in month, tomorrow is wear, your life jacket to workday. Mr. Percy reported his department is getting ready for summer, Brad thanked Jenny Soifua and Brittanny Taylor for all their hard work on staffing for the summer season. Mr. Percy discussed swimming lesson.

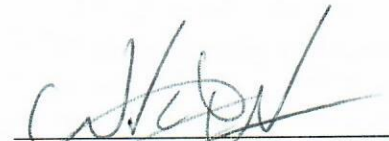
HUMAN RESOURCES

Mr. Lawrence asked if there were any questions. Trustee Howick asked several questions concerning some of the items in the HR report.

ADJOURN

The Working Meeting was adjourned at 6:59 PM.

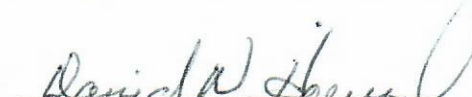
Date: 19 June 24


Wade Wright – Chair

Date: 19 June 2024


Jeff Monson – Vice Chair

Date: 19 June 2024


David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MAY 15, 2024
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST), -
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee – via Telephone

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Kurt Warren, Facilities
Brad Peercy, Aquatics Manager
Jacque Wardle, Recreation Manager - Excused
Sam Page, Operations Manager - Excused

Others Present:

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:04 p.m.

Pledge of Allegiance

Citizens Comment

There was no public comment.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Chair Wright reported that some of the managers' reports were discussed in the Working Meeting.

EXECUTIVE DIRECTOR REPORT

Mr. Schmidt stated we have received the RFP for the air support and have awarded it to England construction, he discussed several items in the Directors report. Trustee Howick asked several questions concerning the report, Mr. Schmidt discussed those items, along with various items including office space, and the amount of surplus goods around the facility. He then answered additional questions from the Board.

Discussion and Possible Action: Amendment of Policy 3.1.2.2 and 3.1.2.3 Cash & Investments

Chair Wright stated this was discussed in the working meeting. Chair Wright made a motion to approve Policy 3.1.2.2 and 3.1.2.3. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Consideration and Recommendation to Approve Expenditures over \$60,000

Vice-Chair Monson made a motion to approve the Arizona change order in the amount of \$47,679.00. Trustee Howick seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Vice-Chair Monson made a motion to approve the England Construction Contract in the amount of \$892,350.00. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

APPROVAL OF MINUTES

After a brief discussion, Chair Wright moved to approve the minutes and stated in today's meeting that April's meeting was cancelled and was posted on the Public Website.

March 20, 2024 – Working Board Meeting
March 20, 2024 – Regular Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

APPROVAL OF PAYABLES & FINANCIALS

After review, the Vice-Chair made a motion to ratify the April 3, 2024, payable in the amount of \$108,105.24. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye

Vice-Chair Monson, Aye
Trustee Howick, Aye

After review, Vice-Chair Monson made a motion to ratify the April 17, 2024, payable in the amount of \$ 94,107.51. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

After review, Chair Wright made a motion to ratify the May 1, 2024, payable in the amount of \$ 100,646.37. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

After review, Vice-Chair Monson made a motion to approve the May 15, 2024, payable in the amount of \$ 109,881.85. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Ms. Norman presented and discussed the March financials. Ms. Norman discussed the report and the changes she has made. She also stated the financials for April have not yet been completed, and explained the reasons which have to do with the system change. Ms. Norman discussed the upcoming audit, property tax income and various other budgeting items and reported we did not receive the amount of property taxes as expected.

Trustee Howick asked several more questions. After discussion, Vice-Chair Monson made a motion to approve the March 2024 financials except for the balance sheet, pending the external audit completion. Chair Wright seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Next Regular Board Meeting Scheduled for June 20, 2024, at 7:00 PM

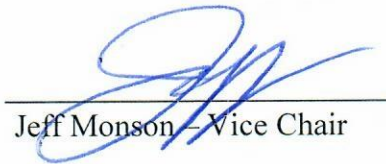
ADJOURN

The Regular Meeting was adjourned at 7:50 PM.

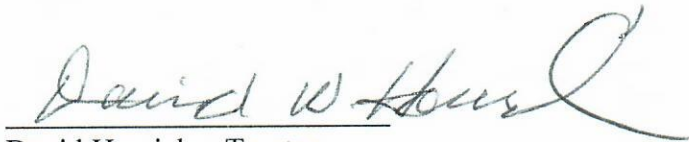
Date: 19 June 2024


Wade Wright – Chair

Date: 19 June 2024


Jeff Monson – Vice Chair

Date: 19 June 2024


David Howick – Trustee